

# City of Atwater Bloss Grounds Transmittal Form

NAME \_\_\_\_\_ EVENT DATE: \_\_\_\_\_  
 Phone Number \_\_\_\_\_  
 Function Time \_\_\_\_\_ To \_\_\_\_\_ Open at \_\_\_\_\_  
 # of People \_\_\_\_\_ Will alcohol be served? \_\_\_\_\_ Will alcohol be sold? \_\_\_\_\_  
 Type of Function \_\_\_\_\_

**THE FOLLOWING ITEMS MUST BE TURNED IN TWO WEEKS PRIOR TO FUNCTION**

Application for Rental Date Received \_\_\_\_\_  
 Rental Agreement/Conditions Date Received \_\_\_\_\_  
 Standards of Cleanliness Date Received \_\_\_\_\_  
 Hold Harmless Release Date Received \_\_\_\_\_  
 Occupancy/Security Agreement Date Received \_\_\_\_\_  
 Certificate of Insurance Date Received \_\_\_\_\_  
 Security Verification (if applicable) Date Received \_\_\_\_\_  
 Alcohol Permit (only if selling) Date Received \_\_\_\_\_

NOTES

**Deposit \$170.00 (Please read Rules & Regulations regarding cancellations)**

**Bloss Grounds**

Private Party

\$60.00 per hour

Non-Profit Organization

\$40.00 per hour

Recognized Senior Citizen Groups

\$40.00 for the 1<sup>st</sup> hour

\$22.00 for each additional hour

Bloss Deposit \$ \_\_\_\_\_ Date Paid \_\_\_\_\_ Receipt # \_\_\_\_\_

Bloss Rental Fee \$ \_\_\_\_\_ Date Paid \_\_\_\_\_ Receipt # \_\_\_\_\_

DONATION TO THE ATWATER HISTORICAL SOCIETY\$ \_\_\_\_\_

CITY OF ATWATER  
COMMUNITY SERVICES DEPARTMENT  
BLOSS GROUNDS  
760 E. Bellevue Road - Atwater, CA 95301  
Ph (209) 357-6320 Fax (209) 357-6325

APPLICATION FOR RENTAL OF THE BLOSS GROUNDS

It is understood by the applicant that this is only an application for facilities rental and is not binding upon the City of Atwater until it has been executed by both the applicant and by a duly authorized representative of the City of Atwater Community Services Department.

Any amount required and tendered as deposits accompanying this application IS A DEPOSIT ONLY AND WILL BE RETURNED OR REFUNDED TO APPLICANT IN THE EVENT THAT THIS APPLICATION IS NOT ACCEPTED.

Amount of initial deposit received: \$ 170.00 Check (Payable to the City Of Atwater) Money Order Cash Credit Card

By: \_\_\_\_\_ Date \_\_\_\_\_ By: \_\_\_\_\_ Date \_\_\_\_\_  
City of Atwater Applicant

PLEASE TYPE OR PRINT

Applicant: \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone: \_\_\_\_\_ Work Telephone \_\_\_\_\_ Other \_\_\_\_\_

**Date & Time Requested** \_\_\_\_\_ Will alcohol be served? \_\_\_\_\_

Full description and/or name of function/event for which the facility is to be used \_\_\_\_\_

If non profit organization, list names, titles, addresses of officers and 501(c)3 identification number \_\_\_\_\_

Name and title of person who is signing this application for rental

Name \_\_\_\_\_ Title \_\_\_\_\_ Phone Number \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

It is acknowledged that I, the applicant, did receive an information packet concerning the facility I desire to rent. It is also acknowledged that I have familiarized myself with the rate schedule & conditions set forth in the information packet.

Signature of Applicant: \_\_\_\_\_ Date \_\_\_\_\_

Insurance Certificate has been approved and deposit has been applied.

Approved \_\_\_\_\_ Date \_\_\_\_\_  
City of Atwater Community Services Department

Not Approved \_\_\_\_\_ Date \_\_\_\_\_  
City of Atwater Community Services Department

**BLOSS GROUNDS  
RENTAL AGREEMENT/CONDITIONS**

**OCCUPANCY**

Bloss Grounds – 250 persons maximum

**CLEANING DEPOSIT/RESERVATION DEPOSIT**

A cleaning deposit/reservation deposit is to be paid at the time of reservation and will be refunded if the Bloss Grounds are left in original and clean condition. FULL USAGE CHARGES MUST BE PAID BEFORE CLEANING DEPOSIT IS REFUNDED. Deposit must be paid in cash or check 10 working days prior to the event payable to the "City of Atwater".

**CANCELLATIONS**

If event is cancelled 48 hours prior to event, all rental fees are forfeited. If event is cancelled more than 48 hours of event \$23.00 of rental fees are forfeited.

**FACILITY HOURS AND TIMES (ONLY ONE EVENT WILL BE ALLOWED PER DAY)**

October through March – 9:00 a.m. to 5:00 p.m.

April through September – 9:00 a.m. to 9:00 p.m.

**DAMAGE**

It shall be the responsibility of the user to see that shrubs, plants or other damaged property be replaced due to negligent actions on the part of the user or a member of his party. There shall be no vehicles on grass areas at any time.

It shall be the responsibility of the user to see that no holes, marks or other defacing is done on any of the walls, equipment or structures of the facility.

Should any such damage occur, the use shall be responsible and billed for the cost of repairs or replacement.

**CERTIFICATE OF INSURANCE**

User shall submit a certificate of liability insurance

The liability insurance policy must name the City of Atwater and the Atwater Historical Society as additionally insured. This may be acquired through your own homeowner insurance carrier or through an insurance broker. The amount of coverage shall be \$500,000 for events without alcohol and \$1,000,000 for events with alcohol. **If you are unable to get through your homeowners or a business there are options online that you could check into under one day event policy.**

**ALCOHOL BEVERAGES SERVED**

Alcoholic beverages for private consumption are allowed and the liability becomes the responsibility of the group and/or organization renting the facility. Security is required and is based on the capacity of the rented facility. Please call the Atwater Police Department for required number of security officers at 357-6396.

All alcoholic beverages must be removed from public view and not available for consumption at the conclusion of your scheduled function time.

Initial \_\_\_\_\_

**RESTROOMS**

The Bloss Home does not have restroom facilities, therefore if your event will have more than fifty (50) people attending for any event exceeding one (1) hour, you will be required to provide temporary restroom (i.e. port-a-potty). Failure to provide temporary restroom will result in forfeiture of entire cleaning/reservation deposit. No Exceptions!

**CHAIRS, TABLES AND EQUIPMENT**

It is up to the user to provide these items and to also see that they are removed after the event.

**LIVE MUSIC and/or AMPLIFIED SOUND**

No live music or amplified sound shall be permitted on the Bloss Grounds without first obtaining a permit issued by the Atwater Chief of Police or his designee.

**TRASH AND GARBAGE**

Upon request from the renter, extra trashcans will be provided by the City one day prior to the function or event. Renter’s will be responsible for depositing all trash into the dumpster located in Bloss Park just north of the Bloss Home. After disposing of trash, renter will be responsible for returning trashcans to their original location.

**HOLD HARMLESS RELEASE**

A responsible member of the user’s party must sign a hold harmless release for the use of the Bloss Grounds.

**ADDITIONAL RULES**

Children must be supervised at all times.

High heels are not permitted in any part of Bloss House.

The house is not open for viewing during private events on the grounds.

Please make sure that your photographer has a business license with the City of Atwater before taking any pictures

By your signature below on this document, it represents your acknowledgment and acceptance of each and every condition set forth above and agreement to abide by each and every said condition.

\_\_\_\_\_
Print Name

\_\_\_\_\_
Signature

\_\_\_\_\_
Phone Number

\_\_\_\_\_
Date

## STANDARDS OF CLEANLINESS FOR THE BLOSS GROUNDS

Pre and post-inspections of the Bloss Grounds are an important part of ensuring that this valuable community resource remains in an appropriately acceptable condition for future use by interested parties.

In order to receive your full deposit you will need to make sure that all area's used by you and your guess must be left in the same condition as when you arrived.

All decorations and artificial flowers must be removed from the premises immediately following the usage. If not, there will be a cleaning fee deducted from the deposit.

By your signature appearing below on this document, it represents your acknowledgment and acceptance of these conditions set forth above and agreement to abide by each and every said condition.

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Organization

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Date

\_\_\_\_\_  
Message Number

## HOLD HARMLESS RELEASE FOR BLOSS GROUNDS

Know all men by these present, that \_\_\_\_\_  
(Individual or organization)

of \_\_\_\_\_  
(Address of individual or organization)

do hereby remise, release and forever hold harmless the City of Atwater, its elective and appointive boards, officers, agents, employees and volunteers, together with the Atwater Historical Society and Atwater Redevelopment Agency of and from all, and all manner of actions and causes of actions, suits, debts, dues, bonds, covenants, contacts, agreements, judgments, claims and demands whosoever in law or in equity, against parties aforementioned by the undersigned by and for the organization and individual first listed.

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Organization

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Date

\_\_\_\_\_  
Message Number