

CITY OF ATWATER COMMUNITY DEVELOPMENT AND RESOURCES COMMISSION AGENDA

Council Chambers
750 Bellevue Road
Atwater, California

February 17, 2016

6:00 PM

CALL TO ORDER:



PLEDGE OF ALLEGIANCE TO THE FLAG:

INVOCATION:

Invocation by Police Chaplain McClellan

ROLL CALL:

**Brice____, Dash____, Daugherty____, Hylar III____, McWatters____, Murphy III____,
Reed____,**

COMMENTS FROM THE PUBLIC:

NOTICE TO THE PUBLIC

At this time any person may comment on any item which is not on the agenda that is within the jurisdiction of the Community Development and Resources Commission. Please state your name and address for the record. Action will not be taken on an item that is not on the agenda. If it requires action, it will be referred to staff and/or placed on a future agenda.

To comment on an item that is **on** the agenda, please wait until the item is read for consideration; please limit comments to a maximum of three (3) minutes.

Civility is expected from members of the public during the meeting. For more efficient use of time, disruptive behavior will not be tolerated. While you may not agree with what an individual is saying, please treat everyone with courtesy and respect.

APPROVAL OF MINUTES:

3. **Regular Meeting, January 20, 2016**

Staff's Recommendation: Approval of minutes as listed.

REPORTS AND PRESENTATIONS FROM STAFF

4. **Verbal update regarding the Ferrari Project Program Environmental Impact Report.** (Community Development Director Scott McBride)
5. **Verbal update on Housing Element Update** (Community Development Director Scott McBride).

COMMISSIONER MATTERS:

Comments from Community Development and Resources Commissioners.

ADJOURNMENT:

CERTIFICATION

I, Patricia Mead, Community Development and Resources Recording Secretary, do hereby certify that a copy of the foregoing Agenda was posted at City Hall a minimum of 72 hours prior to the meeting.

/s/ *Patricia Mead*

PATRICIA MEAD
RECORDING SECRETARY

SB 343 NOTICE

In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item and is distributed less than 72 hours prior to a regular meeting will be made available for public inspection in the Police Department, by the Community Development and Resources Commission Recording Secretary at City Hall during normal business hours at 750 Bellevue Road.

If, however, the document or writing is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting, as listed on this agenda at 750 Bellevue Road.



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CITY OF ATWATER

COMMUNITY DEVELOPMENT AND RESOURCES COMMISSION

ACTION MINUTES

January 20, 2016

CALL TO ORDER:

The City of Atwater Community Development and Resources Commission met in Regular Session this date at 6:05 PM in the City Council Chambers located at the Atwater Civic Center, 750 Bellevue Road, Atwater, California; Chairperson Brice presiding.

PLEDGE OF ALLEGIANCE TO THE FLAG:

The Pledge of Allegiance was led by Chairperson Brice.

INVOCATION:

The Invocation was led by Police Chaplain Motz.

ROLL CALL:

Present: Commissioners Brice, Dash, Hyler III, McWatters, Murphy III, Reed,

Absent: Daugherty

Staff Present: Police Lieutenant Joseph, Community Development Director McBride, Interim Public Works Director Faretta, Recreation Supervisor Barton, Senior Planner Hendrix, Recording Secretary Mead.

Staff Absent: None

CEREMONIAL MATTERS:

The Oath of Office was read by Recording Secretary Mead and the following commissioner was ceremonially sworn into office: Mary McWatters.

COMMUNITY DEVELOPMENT AND RESOURCES COMMISSION ORGANIZATION

Chairperson Brice opened the nomination period for the purposes of nominating a Chairperson and Vice Chairperson for the 2016 calendar year.

Commissioner Dash nominated Commissioner Brice for Chairperson for the 2016 calendar year.

No other nominations were expressed.

MOTION: *Commissioner Dash moved to appoint Gary Brice for Chairperson. The motion was seconded by Commissioner Hyler III and the vote was: Ayes: Dash, Hyler III, McWatters, Murphy III and Reed. Noes; None Absent: Daugherty The motion carried.*

Commissioner McWatters nominated Commissioner Hyler III for Vice Chairperson for the 2016 calendar year.

No other nominations were expressed.

MOTION: *Commissioner McWatters moved to appoint Don Hyler III for Vice Chairperson. The motion was seconded by Commissioner Dash and the vote was: Ayes: Dash, Hyler III, McWatters, Murphy III and Reed. Noes; None Absent: Daugherty. The motion carried.*

COMMENTS FROM THE PUBLIC:

Notice to the public was read.

MINUTES:

Regular Meeting, December 16, 2015

MOTION: *Commissioner Dash moved to approve the minutes with the (typographical) correction. The motion was seconded by Commissioner Reed and the vote was: Ayes: Brice, Dash, Hyler III, McWatters, Murphy III, Reed; Noes: None; Absent: Daugherty. The motion carried.*

REPORTS AND PRESENTATIONS FROM STAFF

Removal and Replacement of Non-ADA compliant playground equipment at Ralston Park.

Interim Public Works Director Faretta came forward to seek approval for the removal of the existing playground equipment on the eastern portion of Ralston Park and to install new ADA compliant equipment. Interim Director Faretta

provided an overview on the existing equipment. He reported the concrete curb surrounding the area around the 2-5 year old playground does not allow access into the playground except for a small blue ramp. Interim Director Faretta proposes the following: removal of the concrete curb, removal of the small ramp, keep and add to the existing wood fibers, and keep some of the existing equipment within the area. He explained the proposed changes will include new flush curbing and new playground equipment. He further reported the changes will comply with ADA regulations.

MOTION: *Commissioner Dash moved to accept the report by Interim Public Works Director Faretta. (Approve Staff's Recommendation as presented.) The motion was seconded by Commissioner Murphy III and the vote was: Ayes: Brice, Dash, Hylar III, McWatters, Murphy III, Reed; Noes: None; Absent: Daugherty. The motion carried.*

Verbal update regarding the building permit and status of 480 Broadway Avenue, Creamery Building conversion to Assembly Use.

Chief Building Official Mark Pereida reported on the above project and confirmed the structure permit was obtained from the City of Atwater. He explained the reasons for the delays associated with the project and provided a brief overview of the structure enhancements needed (additional concrete and steel gussets) to reinforce the structure to be a seismic stable structure. Chief Building Official Pereida mentioned the work is being completed by volunteers thus the project will be slow to complete. He further reported the project has not obtained permits for electrical, mechanical or plumbing.

Verbal update regarding the Building Permit status of 587 Atwater Blvd, formerly Keney Home Center for Gun Range.

Chief Building Official Mark Pereida reported the Atwater City Planning and Building Division has not received plans as of January 20, 2016.

Verbal update regarding the building permit status on the conversion of Motel into Apartments located at 1869 Atwater Boulevard.

Chief Building Official Mark Pereida reported permits were obtained two and half years ago to start the conversion process. He reported the property owner is in the last portion of re-doing the electrical system from one meter to multiple meters. Chief Building Official Pereida further reported PG&E is requiring more excavation for more lines. He explained that once the property is cleared by PG & E, the green tags will be issued and finals will begin on the Apartments.

Verbal update – review of Zoning Code related to Garage Sales

Community Development Director Scott McBride provided an overview of the current policies regarding Garage Sales within the City of Atwater. He reported in 2012 the City Council took action on ordinance CS926 to modify the procedures and timing of Garage Sales; Garage Sales are now chaptered as 1707 in the Zoning Code. Director McBride provided the specific days and times citizens are allowed to conduct Garage Sales. Garage Sales are allowed the First and Third Weekend monthly, on Friday, Saturday, Sunday between dawn and 4:00 P.M. Director McBride mentioned he has spoken with City Manager Pietro and the new Code Enforcement Officer will be enforcing the code.

(Lt Joseph introduced Code Enforcement Velazquez).

Code Enforcement Officer Velazquez provided a brief overview of his service qualifications and welcomed commissioner's questions and/or suggestions to work on code enforcement issues. He addressed questions from the commissioners and shared he has approval to adjust his schedule to address the Garage Sale violations. Code Enforcement Officer Velazquez also reported he will be enforcing the sign ordinance and a new ordinance with regards to the clothing collection bins.

COMMISSIONER MATTERS

Comments from Community Development and Resources Commissioners

Commissioner Reed – None

Commissioner Murphy requested an update with regards to the phone awnings around town providing free phones and inquired with Interim Public Works Director Faretta about the reported street depressions on High Street and Fir Avenue.

Commissioner McWatters welcomed the Code Enforcement Officer to the City of Atwater and reported garage sale participants are conducting sales as a business.

Commissioner Hyler III recognized the efforts of the new Code Enforcement Officer and thanked him for his service. Hyler III asked about placing a stop sign at Drakeley Avenue and Sierra Vista. Community Development Director McBride will refer the item to the project list.

Commissioner Brice inquired if the garage sale ordinance can be changed back to the place original wording of "two per year". LT Joseph reassured the commissioners the Code Enforcement Officer will be addressing the garage sale issues.

Commissioner Dash inquired if the Code Enforcement Officer is aware of the clothing collection bins and the unsightly signage around town. She also addressed concerns with Interim Public Works Director Faretta about a backfilled depression in the roadway at 5th Street at Quince Avenue and Mulberry Avenue with cones sticking up. Faretta mentioned he will address the concern on Thursday, January 21, 2016.

ADJOURNMENT:

The meeting adjourned at 7:00 PM.

APPROVED:

Chairperson Brice

ATTEST:

Patricia Mead, Recording Secretary