

# CITY OF ATWATER COMMUNITY DEVELOPMENT AND RESOURCES COMMISSION AGENDA

Council Chambers  
750 Bellevue Road  
Atwater, California

**January 20, 2016**

**6:00 PM**

CALL TO ORDER:



PLEDGE OF ALLEGIANCE TO THE FLAG:

INVOCATION:

**Invocation by Police Chaplain McClellan**

ROLL CALL:

Brice\_\_\_\_, Dash\_\_\_\_, Daugherty\_\_\_\_, Hylar III\_\_\_\_, McWatters\_\_\_\_, Murphy III\_\_\_\_,  
Reed \_\_\_\_\_,

CEREMONIAL MATTERS: (Recording Secretary Mead)

**Oath of Office**

- **Mary McWatters**

## **1. Selection of Community Development and Resources Commission Chairperson**

**Staff's Recommendation:** Open nomination period for the purposes of nominating a Chairperson to serve for calendar year 2016; and

Motion to appoint Commissioner \_\_\_\_\_to serve as Chairperson of the Community Development and Resources Commission for the calendar year 2016

**2. Selection of Community Development and Resources Commission Vice Chairperson of the Community Development and Resources Commission**

**Staff's Recommendation:** Open nomination period for the purposes of nominating a Vice Chairperson to serve for calendar year 2016; and

Motion to appoint Commissioner \_\_\_\_\_ to serve as Vice Chairperson of the Community Development and Resources Commission for the calendar year 2016

**COMMENTS FROM THE PUBLIC:**

**NOTICE TO THE PUBLIC**

At this time any person may comment on any item which is not on the agenda that is within the jurisdiction of the Community Development and Resources Commission. Please state your name and address for the record. Action will not be taken on an item that is not on the agenda. If it requires action, it will be referred to staff and/or placed on a future agenda.

To comment on an item that is **on** the agenda, please wait until the item is read for consideration; please limit comments to a maximum of three (3) minutes.

**Civility is expected from members of the public during the meeting. For more efficient use of time, disruptive behavior will not be tolerated. While you may not agree with what an individual is saying, please treat everyone with courtesy and respect.**

**APPROVAL OF MINUTES:**

**3. Regular Meeting, December 16, 2016**

**Staff's Recommendation:** Approval of minutes as listed.

**REPORTS AND PRESENTATIONS FROM STAFF**

**4. Removal and Replacement of Non-ADA compliant playground equipment at Ralston Park. (Interim Public Works Director)**

**Staff's Recommendation:** Approve Staff's Recommendation as presented.

**5. Verbal update regarding the building permit and status of 480 Broadway Avenue, Creamery Building conversion to Assembly Use (Chief Building Official Mark Pereida).**

6. **Verbal update regarding the building permit status of 587 Atwater Blvd, formerly Keney Home Center for Gun Range** (Chief Building Official Mark Pereida).
7. **Verbal update regarding the building permit status on the conversion of Motel into Apartments located at 1869 Atwater Boulevard** (Chief Building Official Mark Pereida)
8. **Verbal update – review of Zoning Code related to Garage Sales**

COMMISSIONER MATTERS:

**Comments from Community Development and Resources Commissioners.**

ADJOURNMENT:

CERTIFICATION

I, Patricia Mead, Community Development and Resources Recording Secretary, do hereby certify that a copy of the foregoing Agenda was posted at City Hall a minimum of 72 hours prior to the meeting.

/s/ *Patricia Mead*

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PATRICIA MEAD  
RECORDING SECRETARY

SB 343 NOTICE

In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item and is distributed less than 72 hours prior to a regular meeting will be made available for public inspection in the Police Department, by the Community Development and Resources Commission Recording Secretary at City Hall during normal business hours at 750 Bellevue Road.

If, however, the document or writing is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting, as listed on this agenda at 750 Bellevue Road.



In compliance with the Federal Americans with Disabilities Act of 1990, upon request, the agenda can be provided in an alternative format to accommodate special needs. If you require special accommodations to participate in a City Council, Commission, or Committee meeting due to a disability, please contact the City Clerk's Office at least 48 business hours in advance of the meeting (209) 357-6205. You may also send the request by email to [pmead@atwater.org](mailto:pmead@atwater.org)



# CITY OF ATWATER

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## COMMUNITY DEVELOPMENT AND RESOURCES COMMISSION

### ACTION MINUTES

**December 16, 2015**

CALL TO ORDER:

*The City of Atwater Community Development and Resources Commission met in Regular Session this date at 6:05 PM in the City Council Chambers located at the Atwater Civic Center, 750 Bellevue Road, Atwater, California; Chairperson Brice presiding.*

PLEDGE OF ALLEGIANCE TO THE FLAG:

*The Pledge of Allegiance was led by Chairperson Brice.*

INVOCATION:

*The Invocation was led by Police Chaplain McClellan.*

ROLL CALL:

**Present:** Commissioners Brice, Dash, Daugherty, Hyler III, McWatters, Murphy III, Reed,

**Absent:** None

**Staff Present:** Police Lieutenant Joseph, Community Development Director McBride, Interim Public Works Director Faretta, Recreation Supervisor Barton, Senior Planner Hendrix, Recording Secretary Mead.

**Staff Absent:** None

COMMENTS FROM THE PUBLIC:

***Notice to the public was read.***

***City of Atwater Councilman Jim Vineyard thanked the commissioners for their invaluable service to the City of Atwater. He apologized for not attending more of the meetings and wished everyone a Merry Christmas and a Happy New Year.***

MINUTES:

Regular Meeting, November 18, 2015

***MOTION: Commissioner Dash moved to approve the minutes as listed. The motion was seconded by Commissioner Hyler III and the vote was: Ayes: Brice, Dash, Daugherty, Hyler III, McWatters, Murphy III, Reed; Noes: None; Absent: None. The motion carried.***

REPORTS AND PRESENTATIONS FROM STAFF

Community Services Department (Recreation Division)- Review of the Little League Contract. Approval of Contract between the City of Atwater and Atwater Little League, a non-profit corporation for the improvement and usage of "Michael Freddy" "Raymond, Darren Herschler", "T-Ball", "Osborn" and "Miyake fields". These facilities are dedicated to providing a safe playing environment for the youth of our community that participate in organized baseball/softball activities. (Recreation Supervisor Dan Barton).

***Recreation Supervisor Dan Barton provided an overview of the City of Atwater Recreation Activities and the Community Center Hall rental fees for events such as Quinceaneras, Weddings, Hunters Safety Education classes, Aerobics, . The Community Services Department also handles joint contracts with the Merced Union High School District and Atwater Elementary School District to utilize each other's facilities without a fee. Supervisor Barton described the contract to commission and pointed out the contract terms have changed from 15 years to 5 years. He pointed out the improvements for each field in use by the Atwater Little League is willing to accomplish during the term of the contract.***

***Curtis Boyenga, President of the Atwater Little League spoke in favor of the contract and answered Commissioner's Dash question.***

***MOTION: Commissioner McWatters moved to recommend to City Council to approve the agreement. The motion was seconded by Commissioner Murphy III and the vote was: Ayes: Brice, Dash, Daugherty, Hyler III, McWatters, Murphy III, Reed; Noes: None; Absent: None. The motion carried.***

Appeal of Staff Decision Regarding Denial of Church Assembly Use at 261 Business Parkway M-1 Light Industrial Zone. (Community Director Scott McBride)

***McBride reported the applicant requested the item be continued until further notice.***

***MOTION: Commissioner Dash moved to continue the item until notified by the applicant. The motion was seconded by Commissioner Hyler III and the vote was: Ayes: Brice, Dash, Daugherty, McWatters, Murphy III, Reed; Noes: None; Absent: None. The motion carried.***

Presentation of Community Development and Resource Commission Project List (Traffic-Pedestrian Safety List) for consideration and possible action. (Community Director Scott McBride).

***Community Director Scott McBride provided the commissioners with an additional exhibit for the CD & RC Project List. Director McBride reviewed the list with the commissioners. He reported the City Council denied the commission's recommendation to implement the interim All-way Stop at Olive Avenue and Winton Way (until Traffic Signals can be installed). Director McBride asked the Commissioners for their consent to forward the CD & RC Project List to the City Council for consideration.***

***MOTION: Commissioner Dash recommended the CD & RC Project List be forwarded to the City Council for consideration with all attached documentation (that has been provided to Commissioners). The motion was seconded by Commissioner Daugherty and the vote was: Ayes: Brice, Dash, Daugherty, McWatters, Murphy III, Reed; Noes: None; Absent: None. The motion carried.***

#### COMMISSIONER MATTERS

##### ***Comments from Community Development and Resources Commissioners***

***Commissioner Reed – None***

***Commissioner Murphy reported on the potholes around town and shared his observation of the holes growing larger in size.***

***Commissioner McWatters shared she is very pleased to see the 4-way stop implemented on Commerce Avenue (at the Target parking area ingress/egress). She notified the commissioners her term is expired effective 12/31/2015 but she did apply for a new term. McWatters shared it was great working with all the commissioners and wished everyone a Merry Christmas.***

***Commissioner Hyler III wished everyone a Merry Christmas and thanked everyone for their hard work. Hyler asked for information with regards to the vendor providing the free phone program.***

***Commissioner Daugherty commented on the ingress and egress at Walmart. He shared his concern with the first posted stop sign located within the parking area. Daugherty inquired if the property owner could change the stop into a through way due to the opening of the Applebee's Restaurant***

***Commissioner Brice shared it's been a pleasure working with the commissioners and wished everyone Merry Christmas and Happy Holidays.***

***Commissioner Dash - None***

**ADJOURNMENT:**

***The meeting adjourned at 6:40 PM.***

**APPROVED:**

\_\_\_\_\_  
Chairperson Brice

**ATTEST:**

\_\_\_\_\_  
Patricia Mead, Recording Secretary

January 13, 2016

Honorable Chair and Members  
of the CDR Commission

CDR Commission Meeting  
of January 20, 2016

**REMOVAL OF OLD PLAYGROUND EQUIPMENT AND INSTALLATION  
OF NEW ADA COMPLIANT PLAYGROUND EQUIPMENT FOR  
RALSTON PARK**

**RECOMMENDATION:**

It is recommended that the Community Development & Resources Commission consider:

- Approve removal of old playground equipment and installation of new ADA compliant playground equipment for Ralston Park.

**BACKGROUND:**

Based upon a recommendation by a Certified Playground Safety Inspector as well indicated by the City's ADA Self Compliance Report, during the budget preparation process for Fiscal Year 2015-16, staff identified the need to replace all of the aging and non-ADA compliant playground equipment that is located in Ralston Park. **(Exhibit "A")** After 30 plus years of use, the old equipment will be replaced with a modern activity hub for users ages 5 – 12 that will include an arch swing with four (4) swing bays, a wave rider see saw and an elevated rail slider. **(Exhibit "B")** The color scheme will be red, white and blue to go along with the existing playground structure that is designed for 2 – 5 year old users.

Subsequently, at their regular meeting of December 14, 2015, the Atwater City Council considered and approved the purchase of new ADA compliant playground equipment as described above.

**ANALYSIS:**

In accordance with the requirement set forth in Chapter 17.12.060 of the Atwater Municipal Code, the Atwater Planning Commission must approve the removal of any old structure, and the installation of any new structure that is located within a public park or recreation ground. Additionally, this project would have been presented to the former Parks & Recreation Commission for their consideration and possible action.

Upon approval of this project by the Community Development & Resources Commission, staff will schedule the removal of the old playground equipment and installation of the new playground equipment as time and weather permits. Removal will be completed by a joint effort between City Public Works Personnel and low security inmates from USP Atwater. Conversely, in an effort to avoid any ADA non-compliance issues, an experienced and licensed contractor will be utilized for the installation of the

new playground equipment. Although quotes for the installation will be obtained from qualified contractors, staff estimates the installation costs to be somewhere between \$20,000 and \$25,000.

**FISCAL IMPACT:**

Sufficient funding for the installation of the new equipment is available in the Adopted Budget for Fiscal Year 2015-16, Parks and Recreation Fund, Park Improvements, Account # 1020.1080.L010.

**CONCLUSION:**

This staff report is submitted for Community Development & Resources Commission consideration and possible action.

Respectfully submitted,



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Patrick E. Faretta  
Interim Public Works Director

Exhibit A



Google earth

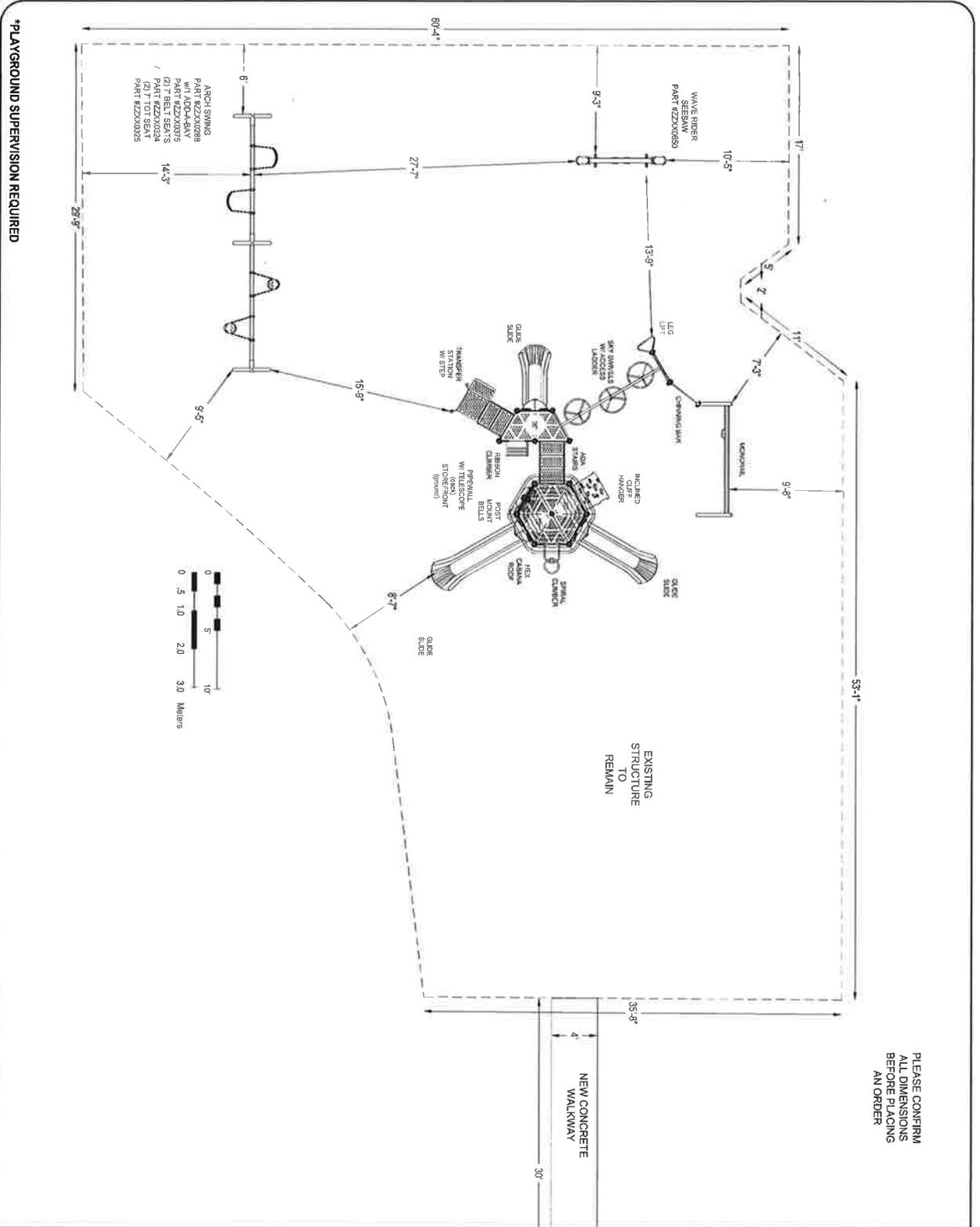
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**Legend**

- APN: 002172001000
- Click to go safari!
- Untitled Polygon

40 ft





PLEASE CONFIRM ALL DIMENSIONS BEFORE PLACING AN ORDER



NSP3  
1555 Tahoe Court  
Redding, CA 96003

EQUIPMENT SIZE:  
20'0" x 14'8" x 16'-8"

USE ZONE:  
SEE DWG

AREA: 4052 SqFt  
PERIMETER: 277 Ft.

FALL HEIGHT:  
8 Ft.

USER CAPACITY: 46  
AGE GROUP: 5-12

ADA SCHEDULE			
Total Elevated Play Activities: 8		Total Ground-Level Play Activities: 9	
Required	Provided	Required	Provided
4	5	3	3
4	5	3	3

- ✓ ASTM F1487-11
- ✓ CPSC #325



PROJECT NO: 15-3866E.NSP  
DRAWN BY: I.PERKINS  
DATE: 05-OCT-15

SCALE: 1/8"=1'-0"  
Paper Size: **B**

**RALSTON PARK**  
ATWATER, CA 95301



**Ralston Park**  
Atwater, CA

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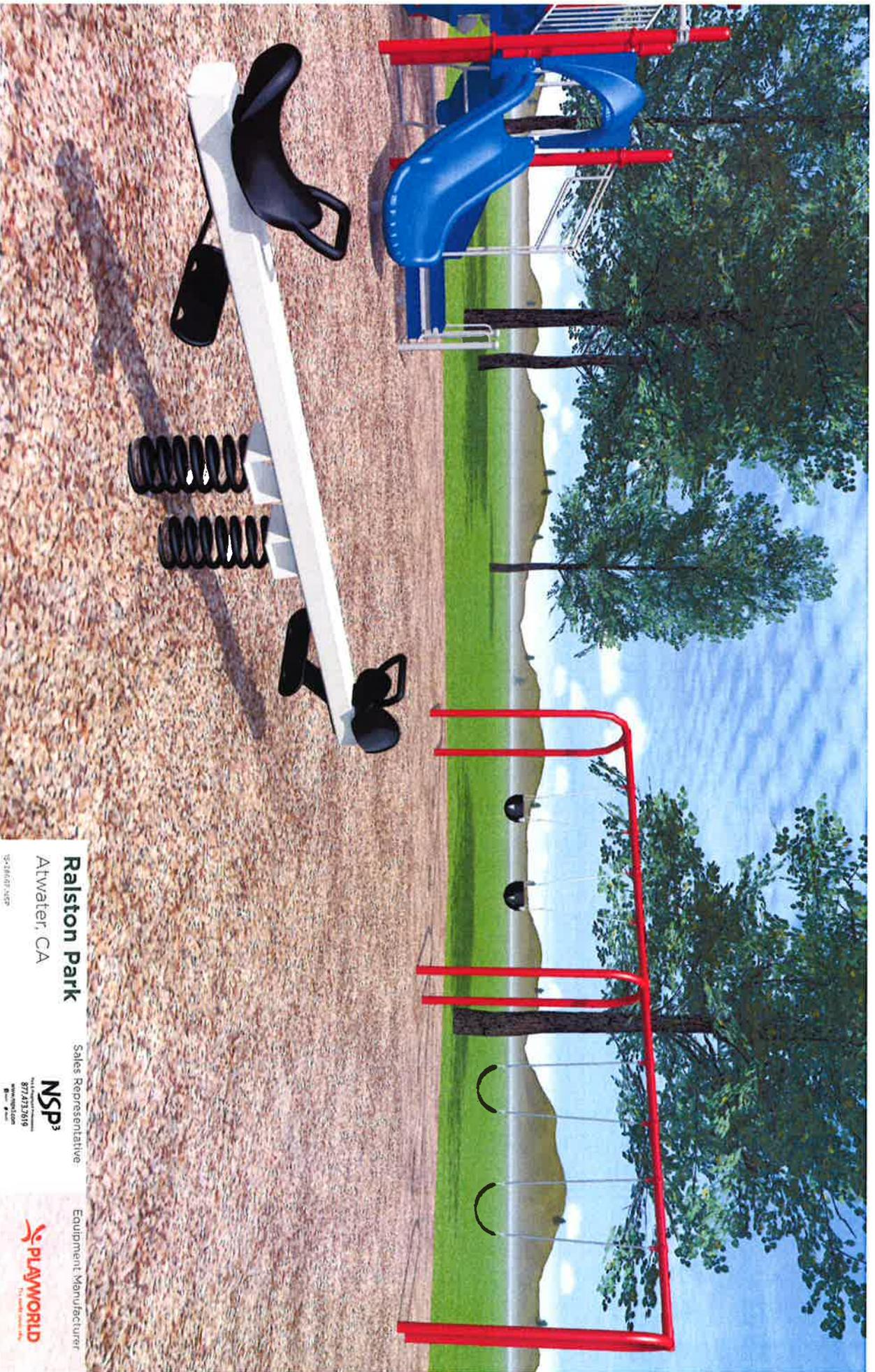
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