

**Finance Director:** \$7,355.99 – \$9,388.31/month. The City of Atwater is recruiting for a Finance Director. Under general direction of the City Manager, to plan, organize, direct, and manage the City finance, accounting, purchasing, and budget preparation; to assist the City Manager by developing and administering management information systems; to administer City grants; to assist with coordinating City personnel and labor relations functions; to administer City insurance programs; to provide advice and consultation on fiscal issues to the City Manager and City Council; to supervise, train, and evaluate the work of staff assigned to the Finance Department; and to do related work as required. Serves as Disaster Service Worker. FLSA Status: Exempt.

Minimum qualifications include, but are not limited to: Principles, methods, and practices of accounting, auditing, and financial record keeping; budget development, administration, and expenditure control; purchasing methods, policies, and procedures; and laws, rules, regulations, and policies affecting public agency finance and fiscal reporting. Graduation from an accredited college or university with a Bachelor's degree in accounting, business administration, public administration, or closely related field; Master's degree in public or business administration or CPA is highly desirable. Five (5) years of increasingly responsible professional experience in financial analysis and accounting work including three (3) years in a financial management or supervisory capacity in public finance; completion of advanced educational training in finance, accounting, economics, or closely related subjects is highly desirable. Possession of a valid California driver's license. Please refer to job description for complete listing of minimum qualifications located on the City's website.

Upon issuance of a conditional job offer, qualifying candidates are required to successfully complete and pass a criminal record background clearance, credit check, medical examination, and drug screen.

Applications may be obtained on the City website, [www.atwater.org](http://www.atwater.org), or picked up at City Hall and must be submitted directly to the Human Resources Department, 750 Bellevue Road, Atwater, CA. Final filing date: **5:00 PM, Thursday, May 16, 2019**. EEO/AA; TDD